Abstract
Assessment of computer literacy needs from the perspective of potential workforce development is an important part of an educational program involving adult learners. About 22 percent of adults currently entering the labor market possess the technology skills that are required for 60% of new jobs. This paper describes the training provided to tutors and trainers of adult learning centers in Hampton Roads Virginia. Results showed that the trainees, prior to the training, had limited access to computer technology and needed training in incorporating computer technology in the curriculum. After the training, trainees have shown increased levels of comfort with various software, including Word Processing programs, such as MS Word, Power Point, Netscape, Hyperstudio and MS Fronpage. Training the trainers can be more effective in reaching a larger population for creating opportunities to access global information for the workforce.

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this gap — is a complex problem that will require government administrators, educators, and business leaders to come together. This means expanding people’s capabilities and employability, often using adult learning and training tools, to fulfill the talent needs of a rapidly changing economy. Upskilling is part of the answer. Any comprehensive workforce transformation must be designed to accommodate the full diversity of people, from a variety of backgrounds, in most large organizations today.